

ITEM	CRITERIA	SCORE
1	LOCAL CONTENT EVALUATION - SECTION 1 (MANDATORY)	10%
2	TECHNICAL EVALUATION - SECTION 2	25%
3	RESOURCES (PERSONNEL, MANPOWER, EQUIPMENT) - SECTION 3	15%
4	PROGRAMME CRITERIA& QUALITY CONTROL - SECTION 4	10%
5	HSSE EVALUATION - SECTION 5	10%
6	FINANCIAL ANALYSIS - SECTION 6	30%
	TOTAL	100%

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LOCAL CONTENT EVALUATION - SECTION 1 (MANDATORY)		WEIGHTING
1.0	Tenders must show compliance with Local Content Act and proof as a Guyanese registered business.	10%
1.1	Business Registration Documents: The company must provide Business Registration or Company Number (As per the Certificate of Business Registration), Date of Registration or Incorporation, Company Tax Identification Number, Business or Company NIS Number, Owners Details (ID Number, TIN, NIS) Partnering Businesses or Companies Details (Owner, TIN, NIS)	25%
1.2	UBO: Company must provide Ultimate Beneficial Ownership Chart. What percent of the business or company is beneficially owned by Guyanese Nationals (Citizens of Guyana) 51% Guyanese beneficial ownership required.	25%
1.3	Management: What percent of Executive and Senior Management positions within the business, or company is held by Guyanese Nationals (Citizens of Guyana) 75% Senior Management (Guyanese National) is required.	25%
1.4	Workforce: What percent of non-Manual and other positions within the business, or company is held by Guyanese Nationals (Citizens of Guyana) – 90% Guyanese National is required How many persons are employed full-time with the business or company? How many Guyanese nationals are employed full-time with the business or company? How many persons are employed part-time with the business or company? How many Guyanese nationals are employed part-time with the business or company?	25%
Total %		100%
TECHNICAL EVALUATION-SECTION 2		WEIGHTING
2.0	Tenderers understanding of the project and a demonstration that the Tenderer has the knowledge, experience, and expertise to perform the services.	25%
2.1	Reputation & Compliance to Standard: Demonstrate a good reputation for reliability and delivery with access to all specialist expertise needed to perform the works. Please provide any project attracting any litigation.	25%
2.2	Experience: Did the bidder offer evidence of experience with projects of a similar technical level: Provide Details of three (3) projects of similar nature that were completed within the last 3-5 years.	25%
2.3	SoW Understanding: Assessment of Tenderers Method Statement demonstrating understanding of the scope of work:	50%
2.3.1	- Provide detail method statement capturing the scope of works, with special attention to the transportation of the shelves up the staircase and installation of the wall mounted shelves. (Job Safety Analysis to complement the Method Statement)	50%
Total %		100%
RESOURCES (PERSONNEL, MANPOWER, EQUIPMENT) - SECTION 3		WEIGHTING
3.0	Tenderers to facilitate analysis of their organization and associated resources available, future workload and total manpower.	15%
3.1	Organization: Organizational Chart of its proposed team identifying activities and organizational structures for all phases of the Scope of Work. Provide detailed Organizational Chart.	20%
3.2	Future Workload: Tenderer is requested to advise confirmed future workload, anticipated future workload and work currently being bid in terms of value and manpower. Provide list and status (% completed) of ongoing works and works tendered for in Public and Private Sector.	20%
3.3	Manpower: Bidder to state that they have sufficient, suitably experienced resources available – (CVs to be provided with proof of employment or affidavit of support):	30%
3.3.1	a. Supervisor - Relevant trade certification with minimum 3 years experience.	15.0%
3.3.2	a. Tradesmen - Relevant trade certification.	15.0%
3.4	Key tools:	30.0%

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3.4.1	j. All hand tool/ devices must be tethered when working at height.	30.0%
Total %		100%
PROGRAMME CRITERIA& QUALITY CONTROL- SECTION 4		WEIGHTING
4.0	Tenderers to facilitate analysis of Environmental plan, Quality Assurance plan, Work programme and Planning issues	10%
4.1	Works Programme: Is the bidder able to complete the work within the required timelines? Does the work programme submitted reflect pragmatism, general knowledge of the required scope and the work environment? Bidder to submit detailed Work programme covering construction and installation of the new shelves and the relocation, modification and installation of wall mounted shelves.	100%
Total %		100%
HSSE EVALUATION- SECTION 5		WEIGHTING
5.0	Work programme evaluation in terms of overall organization, experience and specific knowledge of this type of activities and environment.	10%
5.1	HSSE Policy and Procedures: Evidence of robust Contractor HSSE policies, procedures and reporting in place, and alignment with GYSBI HSSE requirements. Provide evidence of HSSE Policy, manual and mechanism.	65%
5.2	HSSE Approach: Approach to the management of HSSE issues, including a good track record in HSSE.	35%
Total %		100%
FINANCIAL ANALYSIS- SECTION 6		WEIGHTING
6.0	Analysis of the Commercial aspects of the tender.	30%
6.1	Tender Price (including all costs). To be Signed and Stamped.	70%
6.2	Alternative Proposal Providing an Advantage: (Not always applicable - if n/a change weighting to zero)(If not applicable all score 30)	30%
Total %		100%